

## INSTRUCTIONS FOR WRITING A SUMMARY

- The summary is written in the Croatian or English language, and only **Microsoft Word for Windows** may be used
- Font Times New Roman, size 12 pt, line spacing 1.5, Paragraph Align Text Left
- Margins Normal (Top, Left, Bottom, Right 2.5 cm)
- Title of the summary Paragraph Align Text Left, Bold, UPPER CASE
- The names of the authors, one under the other (without citing their titles) is written under the title, and separated by a comma, Paragraph Align Text Left
- The name of the author presenting the paper is underlined (Underline)
- Cite the initials of the author's name and surname, and superscript to indicate the institution where the author comes from (e.g., M. Horvat<sup>1</sup>, P. Jukic<sup>2</sup>)
- In front the of the name of the institution where the author comes from, the respective number in superscript should be written:  
(e.g., <sup>1</sup>Sisters of Charity University Hospital, Gynaecology and Obstetrics Clinic, Zagreb, Croatia;  
<sup>2</sup>School of Medicine, University of Zagreb, Zagreb, Croatia)
- Each summary must have an **introduction, goal, material and methods, results and conclusion** with an emphasis on new and important facts, except if the authors present the paper in the form of a "case report"
- Keywords are written separately at the end of the summary (3-6 keywords)
- Maximum length of the summary is 400 words
- Summaries are sent without pictures, graphs and tables

Finally, the summary must include:

- The contact person's email address
- The type of presentation (oral or poster presentation)
- General topic